

## Butterfield Trails Committee

[www.butterfieldtrails.org](http://www.butterfieldtrails.org)

Meeting Minutes

Annual 2010 Membership Meeting

June 29, 2010

Elsinore Historical Society Meeting Room

6:40 p.m. to 8:15 p.m.

### **Officers Present:**

Martha Bridges

Linda Ridenour

Gene Ridenour

Lynda Ruiz

### **Members Present:**

Gary Andre (Ex officio, non-voting)

Gina Castanon

Kristan Lloyd

Gayl Taylor

George Taylor

Dwayne Thomas

### **Guests Present:**

None

The meeting was called to order by Martha Bridges at 6:40 pm.

Flag Salute.

Motion to accept the Agenda made by Lynda Ruiz and seconded by Linda Ridenour. The motion was passed with a unanimous voice vote.

Minutes of the last meeting were discussed by those present. Motion to accept the minutes as presented made by George Taylor and seconded by Linda Ridenour. The motion was passed with a unanimous voice vote.

Treasurer's Report was discussed by those present. Motion to accept the Treasurer's Report as presented made by George Taylor and seconded by Linda Ridenour. The motion was passed with a unanimous voice vote.

Thanks expressed to Steve Lusky for his help in providing information about the previous Butterfield Trails Records. Also, thanks to Kristan Lloyd for her help and suggestions with the Committee's web site revisions.

Motion made by Linda Ridenour to accept the new logo for the Butterfield Trails, seconded by George Taylor. The motion was passed with a unanimous voice vote.

**Old Business:**

Old riding mower used for trail maintenance has been repaired and is up for sale, and a new mower type has been suggested by Gary Andre. (For clarification: new equipment will not be purchased until we have clear agreement with the City of Wildomar and the County about the equipment's use, liability insurance and maintenance details. The full membership will vote on any agreements and major purchases.)

Based on the draft of the County of Riverside's Plan, the trails in Lakeland Village will be maintained by the County. The Trails in Wildomar will be maintained by the City of Wildomar. (For clarification: While both the County and the City of Wildomar are obligated to maintain their respective trails, neither is actively doing so.)

Martha Bridges approached the City of Wildomar and proposed to the Assistant City Manager, Gary Nordquist, that the city provide funding for the Committee's liability insurance and/or for the purchase of a new riding mower and accessories in exchange for our mowing and maintenance activities. There has been general agreement to the suggestion by the City's Trails Sub-Committee, but there has not yet been any formal response or action taken by the city.

Martha recommends that we need an agreement or Memorandum of Understanding with the City of Wildomar concerning the Committee's maintenance work on the trails.

Linda Ridenour requested of the County (Lawrence Tai, Transportation) to move signage from Butterfield Elementary School on Grand Ave., which is closing, to Lakeland Village Middle School.

According to Gary Andre the County trails will have to go into the existing easements for now. (Additional information on this will be requested from County contacts by Linda and Martha when they meet with County representatives.)

Martha Bridges and Linda Ridenour will meet with EDA representatives to try to get funding released from the Redevelopment Agency (PAC) for equipment and fencing.

Possible actions or projects to be considered:

- Construction/cleaning of trails near The Farm and Baxter Road.
- Negotiate letter of Agreement or MOU from the City of Wildomar. (Executive Board) Have agreement reviewed for legal implications. (Martha Bridges)
- Get pricing for plastic signs for the trails. (Gary Andre)

- Talk to school district (LEUSD) regarding trails clean-up and community service credits for students who participate. (Executive Board)
- Possible plans for October, 2010, Saturday clean-up program. (Coordinate with Fire Departments)
- Gary Andre was asked to inventory all Committee tools and supplies in his care and assess their condition.
- Martha Bridges will get costs of Back Packs for storage of gloves, goggles, small tools and first aid kits.
- Committee will review existing County Release of Liability Form, revise and adopt a version for use with trails volunteers.
- George Taylor will inquire about a meeting place at The Farm.
- Gina Castanon and Kristan Lloyd asked to research other meeting places in Wildomar.
- Linda Ridenour suggested the purchase of a stamp for student community service credit forms. The stamp and other Committee materials will be ordered.

**Suggestions for future agendas or actions:**

- Go over existing Rules for Trails Usage from County.
- Determine County and City guidelines for placing trail head markers.
- Safety Rules and Construction Guidelines – Martha to assemble list of URL links with the help of committee members.
- Explore ways to grow Committee membership and volunteer support.
- Request suggestions for new Secretary and Treasurer.
- Suggest we put posters and information brochures or cards out at various locations – Dwayne Thomas and Kristan Lloyd volunteered to work on creating materials, Martha and Linda will work on identifying locations and getting agreements to place materials.

Members submitted their new membership forms and membership dues.

A motion was made by George Taylor and seconded by Linda Ridenour to adjourn the meeting. The motion was passed with a unanimous voice vote.

Meeting adjourned at 8:15 pm.

After the meeting, Lynda Ruiz delivered her resignation as Treasurer and Ariana Ruiz's resignation as our Secretary. Martha received the Treasurer's records, bank checks etc. This change had been anticipated since our meeting in May.

Respectfully submitted,  
Gene Ridenour, Interim Secretary