



Monthly Membership Meeting  
July 27, 2010  
Elsinore Cultural Center – Historical Society Room  
183 North Main Street  
Lake Elsinore, CA 92530

Meetings are held in the Museum and Research Library  
Cultural Center Basement,  
183 North Main Street, in Lake Elsinore  
(Use Heald Street Entrance)



Butterfield Multi-Use Trails Committee  
A non-profit, 501(C)3 organization serving Lakeland Village and the City of Wildomar



Monthly Membership Meeting  
July 27, 2010  
Meeting time 6:30 pm – 8:30 pm

Roberts Rules of Order will be adhered to during our meetings.  
Only Members in good standing can vote and join discussion on agenda items, and then only when recognized by the Chair.

## **Agenda**

### **Call to Order and Flag Salute**

### **Roll Call and Establish Quorum**

### **Brief Member/Guest Introductions**

### **Agenda Review and Approval Vote**

### **Meeting Format Review – Prohibitions in our Articles of Incorporation:**

No political discussions at meetings; no endorsements or support of any candidates or opposition to any candidates or to ballot measures either.

**Public Comments:** Prior to the business portion of the agenda, the Committee will receive public comments regarding any items or matters within the proper scope of the Committee's work. If you wish to speak, please complete a "Public Comment Card" available from one of the officers. The time limit established for public comments is three minutes per speaker or less if there are several speakers on the same item or topic. No action will be taken on any matter not on the published and approved agenda.

### **Consent Calendar**

- June Meeting Minutes – Approval vote
- July Treasurer's Report – Approval vote

### **Old Business:**

- Transition of officers, PO Box, Bank Account etc.
- Submission of new officers names to Secretary of State

## **Continued New Business:**

1. Approval of Gene Ridenour to complete Secretary's Term
2. Approval of Martha Bridges as Interim Treasurer
3. Approval of Revised By-Laws, including Membership Dues
4. Approval of Financial Operating Rules and Financial Forms
5. Approval of Change Management Procedures for Web Site
6. Discussion and Approval of Tax Status Numbers – use on materials
7. Status of Web Site Revisions, Costs for PayPal / Credit Cards Use
8. Planning for Back-up Webmaster / Web Site Documentation
9. Report on Brochure or Rack Card Design / Distribution Planning
10. Review plans for expanding membership and building relationships
  - a. Presentation to RDA/EDA - Linda and Martha
  - b. Presentation to EMARCB - Linda and Martha
  - c. Meeting with USFS - Linda and Gary
  - d. Update on County Contacts & Adopt-a-Trail Program
  - e. Presentations; The Farm & Wildomar Council – Officers
11. Selection of First Lakeland Village Project
12. Discussion of Printing Maps, Plans to Sell – Gary to provide samples/costs and Martha to get costs of larger folding maps with advertising space
13. Consideration of Alternative Meeting Places
14. Meeting Schedule for the Remainder of 2010
15. First Review of Draft 2010-2011 Budget and Fundraising Projects

## **Suggestions for Next Agenda**

- Finalize Budget Plan for Fiscal Year 2010-2011
- Goal Setting and Volunteer Assignments/Reports
- Calendar Tentative Projects through June 2011
- Open Officer Positions and Job Descriptions

## **Adjournment:**

*If you require reasonable accommodations for this meeting, please call Martha Bridges at (951) 678-7079 no later than 72 hours prior to the meeting date.*



Butterfield Multi-Use Trails Committee  
A non-profit, 501(C)3 organization serving Lakeland Village and the City of Wildomar