



Monthly Membership Meeting  
Tuesday, November 30, 2010  
Elsinore Cultural Center – Historical Society Room  
183 North Main Street  
Lake Elsinore, CA 92530

**Full Agenda is Available at [www.ButterfieldTrails.org](http://www.ButterfieldTrails.org)**

Meetings are held in the Museum and Research Library  
Cultural Center Basement,  
183 North Main Street, in Lake Elsinore  
(Use Heald Street Entrance pictured below)



Butterfield Multi-Use Trails Committee  
A non-profit, 501(C) (3) organization serving Lakeland Village the City of Wildomar, and surrounding communities and areas



Monthly Membership Meeting  
Tuesday Evening, November 30, 2010  
Meeting time 7:00 pm – 9:00 pm

Roberts Rules of Order will be adhered to during our meetings.  
Only Members in good standing can vote and join discussion on agenda items, and then only when recognized by the Chairperson.

## **Agenda**

### **Call to Order and Flag Salute**

### **Roll Call and Establish Quorum**

### **Brief Member/Guest Introductions**

### **Agenda Review and Approval Vote**

### **Meeting Format Review: Prohibitions in our Articles of Incorporation:**

No political discussions at meetings; no endorsements or support of any candidates or opposition to any candidates or to ballot measures either.

No emergency items added to agenda after approval, and no voting or action on any items added to the agenda after it has been published and sent out.

**Public Comments:** Prior to the business portion of the agenda, the Committee will receive public comments regarding any items or matters within the proper scope of the Committee's work. If you wish to speak, please complete a "Public Comment Card" available from one of the officers. The time limit established for public comments is three minutes per speaker or less if there are several speakers on the same item or topic. No action will be taken on any matter not on the published and approved agenda.

### **Consent Calendar:**

- October 2010 Meeting Minutes
- Treasurer's Report
- Reports will be distributed at the meeting
- Reminder that Membership Renewals are due in January

## Ongoing Business:

- County Approval of Lakeland Village Trails – Report and Time Table for meeting with County representatives – Linda and Martha
- Outstanding Inventory needed of Butterfield Trails Committee Supplies and Tools - Gary
- Liability Insurance Needs and Resources – Quotations and information packet will be sent out prior to our January Meeting to all current members
- Possible Need for Assistance with Tax Preparation and Attorney Review of future documents – Possible membership for Attorney Representative who would serve in an advisory capacity
- Procedures for Use of Committee’s Established Accounts; and Name, Logo, Incorporation and Tax information on any printed materials and approval of resolution or MOU – Selection of Graphics Standards - Martha
- Decision on ownership of Wildomar Trails Map and response to Councilperson Bob Cashman’s inquiries - Martha
- Plans for verifying trails prior to any requested map approvals, and gathering information on their current condition and their signage, plus approval of resolution or MOU on standing procedures– Linda
- Plans to go semi-paperless starting in January 2011– Martha
- What we will put on the Website – Meeting dates, locations and agendas, but not meeting minutes or financial reports – Martha and Gene
- **Major discussion** on suggested activities and community services projects, how we can fulfill our mission of supporting and promoting the trails – review of suggested list and draft of Letter or MOU regarding our services
- Need to develop master calendar for all 2011 activities including Meetings, service projects, hikes and fund raising events – finalize in January 2011
- Need to develop master plan for major fund raising events – looking to having someone step up to be Fundraising Committee Chair

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## **Continued New Business: (Time Permitting)**

1. Report on Brochure or Rack Card Design / Distribution Planning
2. Approval of Designs and expenditures for ordering initial supplies
3. Review plans for expanding membership and building relationships
  - a. Presentation to School Districts and use of updated PowerPoint presentation - Linda and Martha
  - b. Application for Community Service Credits - Linda
  - c. Boy Scout Volunteers for quarterly trails clean-ups in both Wildomar and Lakeland Village -
  - d. Working with Scout Leaders on Eagle Scout Projects which can be a major help with trails - Martha
  - e. Update on County Contacts & County Adopt-a-Trail Program will be provided by Michelle Randall in January or February
4. Consideration of Alternative Meeting Locations - VFW

## **Member Comments:**

## **Adjournment:**

*If you require reasonable accommodations for this meeting, please call Martha Bridges at (951) 678-7079 no later than 72 hours prior to the meeting date.*



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